To whom it may concern,

The attached resume is presented for your consideration regarding the appropriate position you

have for graphic designer. Brief, my qualifications represent significant experience as a graphic

designer. This background has given me the opportunity to accumulate knowledge and skills in a

number of functional areas.

Overall, I evaluate myself as a perceptive and dedicated individual, which pays great attention to

detail. I utilize a positive and enthusiastic approach toward meeting objectives, with a high

capacity for quickly adapting to any assignments.

A key element in my desire to move ahead has been a drive for improvement, combined with a

strong determination to fully utilize my expertise within a progressive organization, offering

challenge and growth potential. Salary history and requirements will be supplied upon

establishment of mutual interest.

The resume outlines my background and capabilities. As there is more to relate, I would

appreciate the opportunity to meet with you to specifically discuss how I could contribute to your

organization.

Thank you for your consideration. I look forward to your reply and an early meeting.

Sincerely,

Steven Ettinger

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