
Education

University of Central Florida
Bachelors of Science – Criminal Justice

Aug. 2016 - May 2020
Orlando, FL

Work Experience

Office of Security Management, University of Central Florida
Security Guard

Jan. 2020 – Present
Orlando, FL

- Report 30+ faulty door mechanisms to facilities operations to be fixed
- Create Excel files to track status of work orders
- Utilize Microsoft Teams software to increase communication between day and night shifts
- Drafted and organized a 20-page training manual for new guard and supervisor hires

Office of Security & Emergency Management, University of Central Florida
Intern

Aug. 2019 – April 2020
Orlando, FL

- Updated information for 150+ cameras on working capabilities
- Participated as an evaluator in tabletop exercises to test interoperability of university departments for crises
- Surveyed construction sites and current buildings with installation companies to plan for electrical components for cameras and access control
- Programmed 1200+ cameras onto an interactive map within surveillance software to shorten response time in emergencies
- Updated hurricane guide information to be distributed to entire university population

Seminole County Office of Emergency Management
Associate

May 2019 – Aug. 2019
Sanford, FL

- Updated MOU forms to reflect changes in points of contact
- Assisted in re-accreditation requirements for the Emergency Management Accreditation Program
- Collected geographical information on 50+ gas stations along disaster evacuation routes
- Provided feedback on WebEOC systems during exercises for bugs and user error
- FEMA Certifications (IS-100, 120, 200, 240, 241, 244, 393, 700, 906, 907)

Lambda Alpha Epsilon (LAE), University of Central Florida
President of the Delta Zeta Omega Student Chapter & Active Member

Apr. 2018 – May 2020
Orlando, FL

- Supervised and organized 30+ volunteer events for members to give back to the community
- Increased the number of dues-paying members in a span of 8 months
- Collected 40+ merchandise donations for annual Domestic Violence Charity Auction
- Coordinated and planned the 4th Annual Criminal Justice and Public Service Conference at UCF
- Coordinated and planned the Annual Domestic Violence Awareness and Charity Auction event at UCF
- Drafted and organized a 20-page active manual for future Executive Board use to prevent common mistakes

Community Involvement

Future of Florida Summit – Criminal Justice Reform Policy Proposal Conference
Stephen Siller Tunnel to Towers 5K
Soldiers Angels
Feeding Children Everywhere
SCPS Dividend

Feb. 2020
Sept. 2019
Feb. 2019
Nov. 2018 – Nov. 2019
June 2014 – Present

Training & Certificates

American Sign Language (basic conversation)
Spanish (basic conversation)
Theater Experience

2 Years
2 Years
12 Years